



clerk@rippondenparishcouncil.co.uk

www.rippondenparishcouncil.co.uk

Minutes for the 1276th Meeting of Ripponden Parish Council

Held at The Ripponden Parish Council Office, Central Hall, Ripponden on Thursday
17TH April 2025 at 7:15pm.

COUNCILLORS SUMMONED: CLLRS A NAYLOR (CHAIR), C JOHNSON (VICE-CHAIR), G CARTER, K NAYLOR, C GREEN, J CROSSLEY, A GREENWOOD, P HUNT, G POTTS, G WHITWORTH, J MATTHEWS, R THORNER.

Meeting Commenced 19:15h	
	1. Welcome and register of those in attendance
	A reminder by the Chair of the Council's expectations for the audio or visual recording of the meeting.
	None.
	2. Apologies
	2.1 To receive apologies for absence and record these in the minutes.
	Apologies: Cllrs Greenwood, Hunt Lateness: Cllrs Thornber and Matthews
	2.2 To consider the approval of reasons for absence given by councillors.
24/25 19528	RESOLVED: to approve the reasons for absence and lateness
	3. Declarations of members' interests
	3.1 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.
	None raised.
	4. Public Participation
	An opportunity for the public to ask questions about agenda items.
	None present.
	5. Calderdale Ryburn Ward councillors' reports
	To receive a report by Ryburn Ward Councillors.
	None present.

Signature:

	The clerk reported that Calderdale ward councillors had been contacted via email and advised we would be pleased to receive updates and reports that could be shared at Full Council meetings.
	6. Minutes of the previous Full Council meeting
24/25 – 19529	<p>6.1 To confirm the minutes of the last meeting held on 3rd April 2025 are a true and correct record.</p> <p>RESOLVED: that the minutes of the 1275th meeting held on Thursday 3rd April 2025 at 7:15pm be accepted as a true and correct record.</p> <p>6.2 To receive information on outstanding resolutions and decide further action where necessary.</p> <p>Cllr Carter and the clerk reported that a quote for the summer hanging baskets had been received, which will be brought to the next full council meeting for discussion.</p>
	7. Committee minutes
24/25 – 19529	<p>7.1 To confirm the minutes of the Environment committee meeting on 2nd April 2025 are a true and correct record.</p> <p>RESOLVED: that the minutes of the Environment committee meeting on 2nd April 2025 are accepted as a true and correct record.</p>
	8. Administration
	<p>To receive a report from the clerk on operational matters.</p> <p>No Updates</p>
	9. Correspondence
24/25 – 19530	<p>To receive information on the following new correspondence and decide action where necessary.</p> <p>9.1 Rushbearing Festival invitation received. RESOLVED: Clerk to advise the secretary for the Rushbearing Festival that attendance will be confirmed once the new Chairman is in place.</p>
24/24- 19531	<p>9.2 Kirkburton Civic Sunday invitation received. RESOLVED: The Chairman accepted the invitation to attend on Sunday 27th April. Clerk to respond.</p>
24/25- 19532	<p>9.3 Request received from the Dogs Trust Charity to display information posters in the notice boards in the parish. RESOLVED: As this was a charitable organisation, display of posters in the notice boards agreed.</p>
24/25- 19533	<p>9.4 A further complaint in relation to dog waste being dumped on private land had been received. Clerk has sent a further email to Derek Benn at Calderdale. RESOLVED: Agreed that any further complaints of this nature are to be reported by the complainant to Calderdale CMBC directly through the appropriate reporting portal.</p>
	10. Financial Matters
24/25 - 19534	<p>10.1. To receive and note current bank balances.</p> <p>RESOLVED: to note current bank balances.</p>
24/25 – 19535	<p>10.2. To approve accounts for payment</p> <p>RESOLVED: to approve payments of £11.15, £4378.35, £1451.77, £461.68 and £17.</p> <p>10.3. To note payments previously authorised – see attached schedule.</p>

Signature:

24/25 - 19536	<p>RESOLVED: to note payments previously authorised.</p> <p>10.4. To receive and approve the revised quote for the Ripponden War Memorial garden railings.</p>
24/25 - 19537	<p>RESOLVED: to accept and approve the revised quote for the Ripponden War Memorial garden railings.</p> <ul style="list-style-type: none"> • Power utilised: <i>Highways Act 1980, s96</i> <p>10.5. To receive and discuss approval of the small grant application from the TTOC Club.</p>
24/25 – 19538	<p>RESOLVED: to decline the grant application as this does not comply with grant legislation.</p> <p>10.6 To approve purchase of plants for the Rochdale Road telephone box, for NMT £100 up to 31st December 2025.</p>
24/25- 19539	<p>RESOLVED: to approve purchase of plants for Rochdale Road telephone box, for NMT than £100 up to 31st December 2025.</p> <ul style="list-style-type: none"> • Power utilised: <i>LGA 1972, s144</i> <p>10.7 To approve the purchase of paint for the Krumlin telephone box</p>
24/25- 19540	<p>RESOLVED: to approve the purchase of paint for the Krumlin telephone box for NMT £50.</p> <ul style="list-style-type: none"> • Power utilised: <i>LGA 1972, s144</i> <p>10.8 To discuss whether Ripponden Parish Council are able to pay for the repair works required at Barkisland Stone Cross. (See item 13.4 Project Updates)</p> <p>10.9 To approve the purchase of spring hanging baskets for Ripponden Village, approximately 30 at NMT £20 each.</p> <p>Held over to next meeting to discuss purchase of summer hanging baskets.</p> <p>10.10 To discuss the purchase of Civic Regalia Cllr Carter shared costs of clutch fitting gilt badges and past Chairmans jewels plus engraving. It was agreed an up to date quote would be required. Cllr Carter to obtain this.</p>
24/25- 19541	<p>RESOLVED: Agreed to the purchase of 10 clutch fitting gilt badges and 10 past chairman jewels plus engraving providing the new quote does not exceed £2600.</p> <ul style="list-style-type: none"> • Power utilised: <i>LGA 1972, s111</i> <p>10.11 To discuss the future purchase of dog waste bags for the parish. Cllr Carter expressed a request that the parish council should no longer fund the provision of dog waste bags out of the parish council precept. A discussion and vote was held.</p>
24/25- 19542	<p>RESOLVED: to agree the parish council would continue to supply dog waste bags.</p>

Signature:

11. Planning Applications											
24/25 – 19543	<p>11.1 To consider and decide up on the following planning applications.</p> <p><u>Prune two (T1 & T4) and fell two (T2 & T3) (Tree Preservation Order)</u></p> <p>Planning Application</p> <p>1 Stones Bank Stead Lane Rishworth Sowerby Bridge Calderdale HX6 4ET</p> <p>Ref. No: 25/20062/TPO Received: Tue 18 Mar 2025 Validated: Tue 18 Mar 2025 Status: Pending Consideration</p> <p>Requests for consultation</p> <table><tr><td>Letter Reference:</td><td>Consultee:</td><td>Date Requested:</td><td>Expiry Date:</td><td>Days to Expiry:</td></tr><tr><td>DC/CMBC/STD1MQDW0CF01</td><td>Ripponden Parish Council</td><td>Tue 01 Apr 2025</td><td>Thu 24 Apr 2025</td><td>16</td></tr></table>	Letter Reference:	Consultee:	Date Requested:	Expiry Date:	Days to Expiry:	DC/CMBC/STD1MQDW0CF01	Ripponden Parish Council	Tue 01 Apr 2025	Thu 24 Apr 2025	16
	Letter Reference:	Consultee:	Date Requested:	Expiry Date:	Days to Expiry:						
	DC/CMBC/STD1MQDW0CF01	Ripponden Parish Council	Tue 01 Apr 2025	Thu 24 Apr 2025	16						
	<p>RESOLVED: Ripponden Parish Council to leave the matter to the CMBC arboriculturist</p> <p><u>Double garage associated with plot 24</u></p> <p>Planning Application</p> <p>28 Cotton Tops Drive Ripponden Sowerby Bridge Calderdale HX6 4FJ</p> <p>Ref. No: 25/00267/HSE Received: Thu 13 Mar 2025 Validated: Mon 31 Mar 2025 Status: Pending Consideration</p> <p>Requests for consultation</p> <table><tr><td>Letter Reference:</td><td>Consultee:</td><td>Date Requested:</td><td>Expiry Date:</td><td>Days to Expiry:</td></tr><tr><td>DC/CMBC/SUE2X2DW0SJ00</td><td>Ripponden Parish Council</td><td>Tue 08 Apr 2025</td><td>Thu 01 May 2025</td><td>23</td></tr></table>		Letter Reference:	Consultee:	Date Requested:	Expiry Date:	Days to Expiry:	DC/CMBC/SUE2X2DW0SJ00	Ripponden Parish Council	Tue 08 Apr 2025	Thu 01 May 2025
Letter Reference:	Consultee:	Date Requested:	Expiry Date:	Days to Expiry:							
DC/CMBC/SUE2X2DW0SJ00	Ripponden Parish Council	Tue 08 Apr 2025	Thu 01 May 2025	23							
<p>RESOLVED: Ripponden Parish Council are unable to comment on this application due to insufficient information being available.</p>											
24/25-19544	<p>11.2 To receive and note any planning decision/ information.</p> <p>None.</p>										
12. Members Reports											
24/25-19545	<p>12.1 To receive a report from the Chair.</p> <p>The chairman reported that wagons are not following the signage for SONOCO recycling facility in Barkisland correctly. Some are missing the turning, heading into Clough House Lane and subsequently becoming stuck.</p> <p>Cllr Thornber advised that the sign ‘unsuitable for HGVs’ has previously been removed following some work and never replaced.</p> <p>RESOLVED: Agreed the clerk should write to SONOCO to request a large sign is placed at the end of Branch Road, and to write to CMBC for a replacement ‘unsuitable to HGV’ sign at the top of Clough House Lane.</p>										
24/25-19546	<p>No further response has been received from Calderdale MBC in relation to the rights of way issue at Reservoir Road for some time.</p> <p>RESOLVED: Clerk to follow up and advise that legal action will be taken if no progress is forthcoming.</p>										

Signature:

24/25 - 19547	<p>12.2 To receive a report from the Vice-Chair.</p> <p>Cllr Johnson advised that photographs of recent fly-tipping had been taken. Cllr Hunt has reported one incident directly to CMBC. The second incident at Oxygrain Bridge had already been reported when checked by the clerk.</p> <p>Photographs of the building waste on land in Kebroyd had been supplied to the clerk who has again reported to Derek Benn and now Kate Ryley at CMBC due to an environmental concern. Awaiting a response.</p> <p>12.3 To receive reports from Councillors.</p> <p>Cllr Green raised the issues of continue parking at Junction 22, M62 exit slip road. Photographs have been supplied to the Clerk. Clerk advised the matter had been reported to National Highways who stated they do not have responsibility for this piece of land. Also reported to the local authority and the police through the appropriate links on their websites.</p> <p>Cllr Carter reported the planters on the old toilet block in Ripponden are not owned or maintained by Ripponden in Bloom. Discussion on the maintenance of these planters to be taken to the next Environment Committee meeting.</p> <p>Cllr Whitworth advised the gov.uk domain is now up and running. We will be switching over to the shortly. This may require cllrs to reset password. A proposal of shortening the email address was discussed.</p> <p>RESOLVED: Email addresses containing 'Councillor' can be shortened to 'Cllr'.</p> <p>Cllr Potts had confirmation that a previous complaint lodged with CMBC has been followed up, a patrol of an area with reported waste has been carried out and no issue found.</p> <p>Cllr Crossley is to prune the boxes outside of the Old Post office.</p> <p>Cllr K Naylor reported that the road repairs on Blue Ball Road previously reported had been carried out.</p>
	13. Project Updates
	<p>13.1 To receive an update on the CAT of Ripponden Library.</p> <p>Cllr K Naylor confirmed the 'Milestones' document had been updated and returned to CMBC. Awaiting a response.</p> <p>13.2 To receive an update on the Eol of the Brig Royd Public Conveniences.</p> <p>A date for the site visit has had to be rearranged but should be taking place prior to the next full council meeting.</p> <p>13.3 To receive an update for the office security measures.</p> <p>Clerk advised the doorbell will be fitted next week.</p> <p>No further progress in relation to the purchase of a panic alarm.</p> <p>13.4 To receive an update on the works required at Barkisland Stone Cross.</p> <p>Cllr Carter advised that the land where the cross is situated is subject to joint ownership by BT Openreach, Norther Powergrid and CMBC.</p> <p>CMBC have been approached and asked if there is the possibility of an insurance claim being pursued to fund the repairs due to the damaged being caused by a car. Awaiting a response.</p> <p>Cllr Crossley in the meantime has requested a local tradesmen to provide a quote for the repairs.</p>

Signature:

	14. Communications
24/25 – 19548	<p>14.1 To decide upon the communications schedule items over the next fortnight.</p> <p>RESOLVED: that the communications items for the next two to three weeks will be:</p> <p>A reminder about ground nesting birds A reminder about keeping dogs on leads during lambing season Sharing the link for how to report instances of fly-tipping Sharing the link for how to report nuisance vehicles in your area Update on the outstanding repairs required at Barkisland Stone Cross</p>
	15. Next Agenda
	<p>To notify the clerk of matters for inclusion on the agenda of the next meeting.</p> <p>Discuss the purchase of signage for the Krumlin telephone box Discuss and agree a supplier and purchase of the summer hanging baskets Received grant applications for discussion</p>
	16. Diary dates and next Council and Committee meetings
24/25 – 19549	<p>16.1 To confirm the date for the next meeting.</p> <p>RESOLVED: to agree the next full council meeting will be held on Thursday 1st May at 7.15pm</p>
	The meeting concluded at 20:50h

Signature:

Ripponden Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

16 April 2025 (2025 - 2026)

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
8	Mobile telephone & internet	15/04/2025		Business Account (Ri		Mobile phone	Three	S	9.29	1.86	11.15
5	Christmas lighting and trees	18/04/2025		Business Account (Ri		Calderdale Council festive lighti	Calderdale Metropolitan Bo	Z	4,378.35		4,378.35
5	Christmas lighting and trees	18/04/2025		Business Account (Ri		Calderdale Council festive lighti	Calderdale Metropolitan Bo	Z	1,451.77		1,451.77
5	Christmas lighting and trees	18/04/2025		Business Account (Ri		Calderdale Council festive lighti	Calderdale Metropolitan Bo	Z	461.68		461.68
6	Horticultural goods and service	18/04/2025	19522	Business Account (Ri		Plants for telephone box and bi	B&M Retail	Z	17.00		17.00
Total									6,318.09	1.86	6,319.95



Signature:

Ripponden Parish Council
RECEIPTS LIST

16 April 2025 (2025 - 2026)

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
2	HMRC refund	09/04/2025		Business Account (Ri		HMRC VAT return	HMRC	Z	3,679.49		3,679.49
Total									3,679.49		3,679.49

Created by  Scribe

1 of 1

Signature:

Ripponden Parish Council
PAYMENTS LIST

16 April 2025 (2025 - 2026)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
3	HR support	04/04/2025	19484	Business Account (Ri	Payroll Services	LS Bookkeeping Services U	Z	25.00		25.00
4	Stationery & supplies	04/04/2025	19501	Business Account (Ri	Doorbell	Amazon (via RFO)	S	104.15	20.83	124.98
2	YLCA	04/04/2025	19484	Business Account (Ri	YLCA annual subscription	YLCA	Z	1,189.00		1,189.00
1	Parish report	04/04/2025	19510	Business Account (Ri	Annual report printing and deli	Go Local	S	470.00	94.00	564.00
7	Clerk's net salary	15/04/2025	19484	Business Account (Ri	Salary: clerk	Three	Z	1,541.40		1,541.40
8	Mobile telephone & internet	15/04/2025		Business Account (Ri	Mobile phone	Three	S	9.29	1.86	11.15
Total								3,338.84	116.69	3,455.53

Signature:



Minutes for the meeting of the Environment Committee of Ripponden Parish Council

Held at Central Hall, Oldham Road, Ripponden,
on Wednesday 2nd April 2025 at 1pm.

COUNCILLORS SUMMONED: CLLRS A NAYLOR, C JOHNSON, G CARTER, J CROSSLEY, A G POTTS (CHAIR), C GREEN

CO-OPTED MEMBERS: P FRASER, L PORTER, B WINROW

	Agenda item
	1. Welcome and register of those in attendance
	<p>The Chair will welcome everyone to the meeting and explain the protocols.</p> <p>A reminder by the Chair for the audio or visual recording of the meeting.</p> <p>No recordings made.</p>
	2. Apologies for absence
	<p>All apologies are to be presented by 12 noon on the meeting date. Emails must be sent to the clerk stating the reason for absence.</p> <p>2.1. To receive apologies for absence and record these in the minutes.</p> <p>Apologies received for Lynda Porter</p> <p>2.2. To consider the approval of reasons for absence given by councillors.</p>
	3. To discuss matter arising from previous meeting
ENV 24/25 – 08	<p>3.1 To receive an update on the Ripponden War Memorial railings and agree next steps. Cllr Carter shared the quote received by CMBC.</p> <p>RESOLVED: <i>to request the quote be addressed to RPC, and to recommend to Full Council for approval.</i></p>
ENV 24/25 – 09	<p>3.2 To discuss progress and next steps for the planter opposite the petrol station. Cllr Crossley suggested obtaining a quote for the repair of the planter.</p>

Signature:

ENV 24/25 - 10	<p>RESOLVED: Cllr Crossley to obtain a quote from local tradesman</p> <p>3.3 To discuss the ongoing planting at Rochdale Road telephone box.</p> <p>RESOLVED: to recommend to Full Council to spend NMT £100 up to 31st December on plants to maintain the telephone box.</p>
ENV 24/25 - 11	<p>3.4 To discuss Krumlin telephone box.</p> <p>RESOLVED: to recommend to Full Council to purchase paint to enable Cllr Green to paint the telephone box.</p>
ENV 24/25 - 12	<p>3.5 Barkisland in Bloom – planters. Cllr A Naylor to make contact with Barkisland in Bloom in relation to the planters.</p> <p>3.6 Cllr A Naylor advised a letter of thanks was issued for the work done on the defibrillator at Soyland.</p> <p>3.7 Costings for Bollards at Millfold park</p> <p>RESOLVED: Clerk to contact Grant Matthews following his action to obtain a quote for the installation of bollards at the park gates.</p>
ENV 24/25 - 13	<p>3.8 Barkisland Stone Cross Cllr Carter reported that a quote for the repair work at been supplied to CMBC, however they are unable to fund this.</p> <p>RESOLVED: recommended to take to Full Council to discuss whether RPC pay for the repair work. Cllr Crossley to obtain a further quote from a local tradesman.</p>
4. Planters / Hanging Baskets	
ENV 24/25 - 14	<p>4.1 To discuss any actions for the large planters outside Central Hall, and the dog groomers. Ripponden in Bloom confirmed they do not wish to take over the maintenance of the planter.</p> <p>RESOLVED: For pruning to continue by volunteers within the council for the foreseeable future.</p>
ENV 24/25 - 15	<p>4.2 To discuss plans for the summer hanging baskets. Cllr Carter requested we use a supplier within the parish if possible. Requirement would be for approximately 30 hanging baskets, to supply to those that have a bracket in place.</p> <p>RESOLVED: to recommend to Full Council that baskets are purchased at NMT £20 each</p>
ENV 24/25 - 16	<p>4.3 To receive an update for the hanging baskets at Rishworth war memorial and decide action to be taken.</p> <p>RESOLVED: to recommend to Full Council that plants for the existing hanging baskets are purchased for the Rishworth war memorial garden.</p>
5. Reports	
	<p>5.1. To hear reports from councillors, co-opted members and outside groups</p> <p>Ripponden in Bloom: Peter Fraser</p>

Signature:

ENV 24/25 - 17	<p>Hoping to increase numbers in the team Extraordinary meeting will be held in May. Preparation being done for the spring planting.</p> <p><u>Soyland in Bloom: Brian Winrow</u> Question raised about whether RPC would again arrange for the grass cutting in Soyland by P Madden. Cllr Naylor confirmed this. Once the spring bulbs have died back, maintenance work on verges and pruning would commence. There will be come clean up work around certain borders this spring.</p> <p><u>REG: Cllr Potts</u> AGM recently held; G Potts will continue as Chair. A new bench has been installed in Rishworth at the gate to the pond. A working party has been arranged for Sunday 6th April.</p> <p>Cllr Green raised the issue of the amount of litter on the stretch of Oldham Road from Rishworth towards the M62 and the lack of bins. Also that a car with an advertising board has been parked at the westbound exit from the M62 at Junction 22, causing an obstruction. Cllr Carter has recently requested that the combined authority check their asset register to ascertain who is responsible for this part of the road.</p> <p>RESOLVED: <i>Clerk to email relevant bodies with photographs of the obstruction to report the issue.</i></p> <p>It was requested the clerk contact CROWS to advise of the date of the annual assembly and to request they attend and provide a report on grant spending for 24/25.</p>
	6. Provision of dog waste bags
ENV 24/25 - 18	<p>6.1. To discuss dog waste bags</p> <p>Cllr Carter raised a concern regarding the provision of dog waste bags and questioned if this should continue.</p> <p>RESOLVED: <i>to recommend taking to Full Council for further discussion and costs.</i></p>
	7. Next Meeting Dates
ENV 24/25 - 19	<p>7.1 To confirm the date for the next meeting.</p> <p>RESOLVED: <i>to agree the next Environment committee meeting will be held on Tuesday 6th May at 11am, at Central Hall, Ripponden.</i></p>
	The meeting ended at 14:15h

Signature: