



# Agenda for the 1273rd Meeting of Ripponden Parish Council

To be held at the Ripponden Parish Council Office, Central Hall, Ripponden on  
Thursday 6<sup>th</sup> March 2025 at 7:15pm.

*You are hereby summoned to attend the 1273rd Meeting of the Ripponden Parish Council to be held at The Ripponden Parish Council Office, Central Hall, Ripponden on Thursday 6<sup>th</sup> March 2025 at 7.15pm for the purpose of transacting the following business.*

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*COUNCILLORS SUMMONED: CLLRS A NAYLOR (CHAIR), C JOHNSON (VICE-CHAIR), G CARTER, K NAYLOR, C GREEN, J CROSSLEY, A GREENWOOD, P HUNT, G POTTS, G WHITWORTH, J MATTHEWS, R THORNER.*

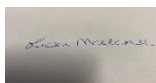
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Agenda item	Doc Ref
<b>1. Welcome and register of those in attendance</b>	
The Chair will welcome everyone to the meeting and explain the protocols.  A reminder by the Chair of the Council's expectations for the audio or visual recording of the meeting.	
<b>2. Apologies for absence</b>	
All apologies are to be presented by 12 noon on the meeting date. Emails must be sent to the clerk stating the reason for absence.  2.1. To receive apologies for absence and record these in the minutes. 2.2. To consider the approval of reasons for absence given by councillors.	
<b>3. Declarations of members' interests</b>	
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members are required to declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting.  3.1. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.	
<b>4. Public Participation</b>	
An opportunity for the public to ask questions about agenda items. (The Chair will allocate speaking time as appropriate).	
<b>5. Calderdale Ryburn Ward councillors' reports</b>	
To receive a report by Ryburn Ward Councillors.	
<b>6. Minutes of the previous Full Council meeting</b>	
6.1. To confirm the minutes of the last meeting held on 20 <sup>th</sup> February 2025 are a true and correct record.  6.2. To receive information on outstanding resolutions and decide further action where necessary.	

<p>7. Committee minutes</p> <p>7.1a To authorise the minutes of the Employment Committee of 27 February 2025 as a true and correct record.</p> <p>7.1b To accept the minutes of the Employment Committee of 27 February 2025 into the legal record.</p> <ul style="list-style-type: none"> <li>7.2 To review and authorise the recommendations of the Employment Committee on the following matters: <ul style="list-style-type: none"> <li>Employee pension provision.</li> <li>The particulars of the probation period.</li> <li>The appraisal process.</li> </ul> </li> </ul>	
<p>8. Administration</p> <p>To receive a report from the clerk on operational matters.</p> <p>8.1. To authorise the purchase of a mobile phone and contract.</p> <p>8.2. To consider putting a ticket into YLCA to ask whether there is a requirement for DBS checks for councillors.</p> <p>8.3. To discuss posters received for ground nesting birds.</p>	
<p>9. Correspondence</p> <p>To receive information on the following new correspondence and decide action where necessary.</p> <p>9.1. To discuss the councils duty around crime prevention in the parish.</p>	
<p>10. Financial matters</p> <p>10.1. To receive and note current bank balances.</p> <p>10.2. To approve accounts for payment – see attached schedule.</p> <p>10.3. To note payments previously authorised – see attached schedule.</p> <p>10.4. To authorise reinvesting £30,514.19 of EMR monies from the matured fixed term deposit account into a new fixed term deposit account for either six months at 2.81% or nine months at 2.54% or a 32 days' notice account at 2.15% or a 95 days' notice account at 3.46%.</p> <p>10.5. To authorise LS Bookkeeping set up fee of £50 for payroll provision.</p> <p>10.6 To authorise payment of £70 for Meltham Civic Dinner tickets.</p> <p>10.7. To authorise the following direct debits, standing orders and regular payments for the financial year 2025-2026.</p> <ul style="list-style-type: none"> <li>ICO: £35 annually</li> <li>YLCA: NMT £1,200 annually</li> <li>Microsoft 365: NMT £85 monthly</li> <li>Bank charges: £8.50 monthly</li> <li>Vodafone: £25 monthly</li> <li>Antivirus: £30 annually</li> <li>Website SSL: £60 annually</li> <li>Website domain name: £30 annually</li> <li>Website hosting: £75 annually.</li> <li>Office rental: £700 monthly</li> <li>LS Bookkeeping: £25 monthly</li> </ul>	
<p>11. Planning Applications</p> <p>11.1 To consider and decide upon the following planning applications.</p> <p><u><a href="#">Remove existing 2 septic tanks replace with Sewage Treatment Plant</a></u></p> <p>Planning Application</p> <p>Upper Abbots Royd Scammonden Road Barkisland Sowerby Bridge Calderdale</p> <p>Ref. No: 25/00069/FUL   Received: Thu 23 Jan 2025   Validated: Thu 20 Feb 2025   Status: Pending Consideration</p> <p>Requests for consultation</p>	

Letter Reference:	Consultee:	Date Requested:	Expiry Date:																	
DC/CMBC/SQJHEZDWMCT0V	Ripponden Parish Council	Mon 24 Feb 2025	Mon 17 Mar 2025																	
<div><div></div><div> Consultee comment</div></div>																				
<div><div></div><div><a href="#">Prune one tree (Tree Preservation Order)</a></div></div> <p>Planning Application</p> <p>29 School Close Ripponden Sowerby Bridge Calderdale HX6 4HP</p> <p>Ref. No: 25/20040/TPO   Received: Mon 17 Feb 2025   Validated: Mon 17 Feb 2025   Status: Pending Consideration</p> <p>Requests for consultation</p> <table><tr><td>Letter Reference:</td><td>Consultee:</td><td>Date Requested:</td><td>Expiry Date:</td></tr><tr><td>DC/CMBC/SRVQWEDW0SJ01</td><td>Ripponden Parish Council</td><td>Tue 25 Feb 2025</td><td>Tue 18 Mar 2025</td></tr></table> <div><div><div></div><div> Consultee comment</div></div></div> <div><div></div><div><a href="#">Fell one tree (Tree Preservation Order)</a></div></div> <p>Planning Application</p> <p>The Manse Rishworth New Road Rishworth Sowerby Bridge Calderdale HX6 4QQ</p> <p>Ref. No: 25/20041/TPO   Received: Tue 18 Feb 2025   Validated: Tue 18 Feb 2025   Status: Pending Consideration</p> <p>Requests for consultation</p> <table><tr><td>Letter Reference:</td><td>Consultee:</td><td>Date Requested:</td><td>Expiry Date:</td></tr><tr><td>DC/CMBC/SRVK4PDWG7902</td><td>Ripponden Parish Council</td><td>Wed 26 Feb 2025</td><td>Wed 19 Mar 2025</td></tr></table> <div><div><div></div><div> Consultee comment</div></div></div> <p>11.2 To receive and note any planning decision / information</p>					Letter Reference:	Consultee:	Date Requested:	Expiry Date:	DC/CMBC/SRVQWEDW0SJ01	Ripponden Parish Council	Tue 25 Feb 2025	Tue 18 Mar 2025	Letter Reference:	Consultee:	Date Requested:	Expiry Date:	DC/CMBC/SRVK4PDWG7902	Ripponden Parish Council	Wed 26 Feb 2025	Wed 19 Mar 2025
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12. Members reports																				
<div><div>12.1 To receive a report from the Chair.</div><div>12.2 To receive a report from the Vice-Chair.</div><div>12.3 To receive reports from Councillors.</div></div>																				
13. Project updates																				
<div><div>13.1 To receive an update on the CAT of Ripponden Library.</div><div>13.2 To receive an update on the Eol of the Brig Royd Public Conveniences.</div><div>13.3 To receive an update on the Barkisland Stone Cross.</div><div>13.4 To receive an update for the office security measures.</div><div>13.5 To receive an update on the office security measures.</div><div>13.6 To discuss tree maintenance throughout the parish.</div></div>																				
14 Communications																				
<div><div>14.1 To decide upon the communications schedule items over the next fortnight.</div></div>																				
15 Next agenda																				
<div><div>To notify the clerk of matters for inclusion on the agenda of the next meeting.</div></div>																				
16 Diary dates and next Council and Committee meetings																				
<div><div>16.1 To confirm the date for the next meeting.</div></div>																				

Signed:

A small, square image showing a handwritten signature in dark ink on a light-colored background. The signature appears to be "Shikha Malhotra".

Date of summons: 28<sup>th</sup> February 2025